

CIRCULAR FOR WARREN ACADEMY STD IV

Dear Parent

Date: 16.11.2021

Greetings to all !!

It comes with immense pleasure that school as per Government guidelines will be functional in Offline mode for the students of class IV from 18th Nov 2021 Thursday.

Now after receiving the survey from parents the students will be coming to school as per the guidelines issued by the Government of Rajasthan.

Only those students who will submit the hardcopy of consent form in school, will be allowed to attend the regular offline classes. We are committed to take all recommended preventive measures and SOPs. These measures are to be followed mandatorily by students.

Important points:

1. On the first day of arrival **it is mandatory for every child to come with the hardcopy of Consent form (duly signed by their parents).** It can be downloaded from your respective class page available on digital content platform.
2. It is to be noted that school will be providing the **Live Streaming** of the classes to **those who will be opting for online mode of learning.**
3. School timings will be from 10:00 a.m. to 4:30 p.m. for which following points are very important to be followed.

Arrival at **10:00 am.** Please make sure your child arrives in school at the given time and has to complete the process of sanitization and screening.

Departure will be done as follows :-

4:30 pm :- Departure for students by school conveyance.

4:10 pm :- Self going students.

Note :-

*** There will be NO OFFLINE classes on II & IV SATURDAY.**

*** Parents are requested to be supportive and considerate in case departure is delayed by 15-20 minutes.**

4. Sanitization will be functional at the main entrance and in the classrooms of the school building throughout the working hours.
5. Use of face covers / masks is mandatory at all times even while moving in the school and using fresh/clean/washed mask every day must be ensured.
6. Washing hands frequently with soap for at least 20 seconds even when hands are not visibly dirty must be maintained.
7. Child must compulsorily carry **one or two additional masks** to be used as per feasibility.
8. We request the parent to send two lunch along with your child (**First lunch: balance diet & Second lunch: fruits or snacks**) and avoid sending any tiffin later on after the arrival of students in school for safety reasons.
9. Students should bring their own fresh napkin/tissues, water bottle and food items from home.
10. **All the items should be labelled or tagged with full name, class & section.**
11. Students must carry school diary with filled particular & health record.

12. Respiratory etiquettes to be strictly followed. This involves strict practice of covering one's mouth and nose while coughing, sneezing with a tissue, handkerchief and disposing off used tissues properly.
13. Exchange of drinking water, text books, stationery items and food items will not be permitted.
14. Self-monitoring of health by self is important and in case of any health issue reporting must be done at the earliest to the concerned at the school reception.
15. Parents are advised to share any travel history with the school on priority basis.
16. Children must avoid attending school if having symptoms like fever, headache, cough and cold.
17. Spitting is strictly prohibited anywhere inside the school campus.
18. It is mandatory for parents to handover child to the Screening point (For the students coming by self)
19. For few days we request for your cooperation for the process of completion of Screening and Sanitization of your ward.
20. Do not send any precious things or ornaments with your ward.
21. Students must wear neat and clean **uniform (If it is available)** and if uniform is not available they can wear casuals **appropriate according to weather.**
22. The students will not be allowed to enter any other class room except their own.
23. While teaching we are making it mandatory for both the teachers and students to wear masks. You are hereby instructed to follow the SOP given by the school management.
24. **Any student found not following the code of conduct will not be allowed to take the classes in offline mode.**

Special Note:- Parent's must avoid sending their wards to school in case they find any symptoms of coughing, sneezing, fever, low energy etc.

School Management